

North and South Wheatley Community Emergency Plan

The Parish Council is updating the village “Community Emergency Plan”. Although major emergencies are dealt with by the Emergency Services, there may be occasions when the community has access to people or resources that will allow us to respond to specific incidents such as heavy snow or flooding. In such circumstances the Emergency Services may not be able to reach the scene immediately and the initial response may rely entirely on local people.

The purpose of this survey is as follows:

1. to enable us to set up a Parish Council “Send Only” WhatsApp group to share information with residents,
2. to identify skills and resources in our community that could be called on in an emergency,
3. to enable us to set up a telephone cascade to contact volunteers, keep people informed and offer help to those that might need it.
4. to identify members of the community that might need support in the event of an incident or emergency.
5. to identify properties which have been impacted by flooding in the past to assist with allocation of sandbags.

All information shared in this survey will be kept strictly confidential to the Parish Council, and will not be available to the public. For more information, see the Parish Council Privacy Notice, available on the Parish Council website.

1. WhatsApp Group

This group will be for adults with a smart phone and a WhatsApp account. If you do not have a smart phone or do not wish to be part of the community alerts group you can register for the telephone cascade in section 3.

The Parish Council will have a WhatsApp group administered by a limited number of Councillors that will send out information about emergencies, loss of utilities and road closures etc. Only Councillors will be able to send messages or admit people to the group, and it will only be used for emergency messaging.

If you wish to receive these messages, please complete the box below.

I/We wish to receive WhatsApp notifications of any emergencies, incidents or road closures in North and South Wheatley		
Name(s) (PRINT)		
Signature		
Mobile phone number(s)		

2a. Skills

Do you have any skills that might assist in response to an emergency?

Medical – doctors, nurses, first aiders?

Emergency services – police, fire, paramedic?

Clergy or faith group leaders?

Trades – electricians, plumbers?

Skills with animals and livestock – farmers, vets?

Catering Skills?

2b. Resources

Do you have any equipment that could be used in an emergency?

Teleporters, farm machinery, tractors, snow clearance equipment, building materials and equipment, generators, pumps, communications equipment, sand bags, transport, boats, cooking facilities that are not dependant on mains services etc?

If you would be prepared to offer help in an emergency, please complete the table below.

Please indicate if you can offer 24-hour help if needed.

Name(s)	
Address	
Phone number(s)	
Skills	
Resources/ Equipment	

3. Telephone Cascade.

In the event of an emergency, the coordinator will contact volunteers. The volunteers will pass the message on to five further people. Those people will pass the message on to a further five people and so on as necessary.

Name(s)		
Phone number(s)		
Please tick the relevant boxes below:		
I may be able to volunteer to help in the event of an emergency.		I would like to be informed of any emergencies in the village that might affect me but I would not be able to pass messages on.
I am willing to be involved in the telephone cascade and pass on the message other residents.		

4. Support

In the event of a flood, loss of utilities, adverse weather etc., I/we would appreciate it if someone could check that I am/we are managing or if I/we need some assistance.

If you share any specific needs as part of this question four, any personal data received, which may include Special Category Data for the purposes of GDPR, will be stored securely, used only for the purposes of maintaining or putting into play the Emergency Plan, and only if you additionally indicate your consent below. For more details, please see the Privacy Policy on the Parish Council website.

Name(s)	
Address	
Phone number	
Specific needs (classed as Special Category Data for the purposes of data protection)	

5. Flood protection

The Parish Council has a limited stock of sandbags, which will be available to residents at imminent threat of water entering their homes. In order to make sure we can prioritise those properties, it would be helpful to know which properties have experienced flooding into the buildings in the past.

Name(s)	
Address	
Phone number	
Approximate number of sand bags needed	

Data Protection

Contact details for the WhatsApp group or the telephone cascade will not be published on the Parish website.

If you have shared specific needs as part of question 4 above, to ensure the Council's compliance with data protection legislation please tick the box below to indicate that you consent to the Parish Council processing your personal data (including, where necessary, Special Category Data that you have provided as part of this survey) for the purposes of the Emergency Plan. You can withdraw your consent at any time by emailing or telephoning either the Clerk or the Chair of the Parish Council.

I consent to the Parish Council processing my Special Category Data the purposes of the Emergency Plan.

Returns

We are keen to complete this plan as soon as possible.

Closing date for returns is the **1st December 2024**.

Please return this form by hand to either:

- The Village Post Office, South Wheatley or
- Crew Yard (opposite the Methodist Chapel) on Low Street, North Wheatley.

Alternatively, scan and/or email your response to the Parish Council Clerk at:

clerk@northandsouthwheatleyparishcouncil.gov.uk

Or call Sue on 07940709048 for collection if necessary.

